

CITY OF MENASHA
PARKS AND RECREATION BOARD
Council Chambers, City Hall – 140 Main Street
November 11, 2009
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Vice Chr. T. Konetzke at 6:01 PM.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Ron Suttner, George Korth, Nancy Barker, Tom Konetzke, Chr. Dick Sturm (arrived later)

MEMBERS EXCUSED: Ald. Joanne Roush

OTHERS PRESENT: PRD Tungate, PS Maas

C. MINTUES TO APPROVE

1. **Minutes of the October 12, 2009 Park Board Meeting**

Moved by R. Suttner, seconded by G. Korth to approve the minutes of the October 12, 2009 Park Board meeting. Motion carried 4-0.

D. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute limit for each person.

1. None

E. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. **Park Project Update and Vandalism Report – PS Maas**

PS Maas reported on the following items: Smith Pavilion repairs have been completed; hand rails and posts on the gazebo are rotting and will be repaired with weather/water resistant materials; work has begun at the pool to meet new Federal law on pool drains; new Resthaven sign will be made this winter; cemetery software training recently took place; vines and shrubs removed at Memorial Building; brick and mortar problems still have to be addressed.

Vandalism: small fire was set at the Clovis Grove Park girls restroom; very small trash fire at Koslo Park dugouts; two small trees broken in Smith Park and restroom door handles were damaged at Jefferson Park

2. **Memorial Building Landscaping (refer to last months photos) – PS Maas**

Moved by R. Suttner, seconded by N. Barker to support removal of two cedar shrubs in front of the Memorial Building as part of a plan to re-landscape the building and also review the plan prior to planting. The motion carried 4-0.

3. **Regional Park Update – PRD Tungate**

PRD Tungate reported that progress has been made. The three communities have agreed to have an appraisal and wetland review work done on the interested property. Costs will be split three ways. Appleton has agreed to write the DNR grant, which is due by May 1, 2010. As part of the grant process a resolution authorizing the grant will need Common Council approval. If everything goes as planned, the property shall be obtained by the fall of 2010.

4. **Common Council Review of Parks and Recreation Budgets – November 12**

Parks and Recreation budget review by the Common Council is set for Thursday, November 12, 2009. Some Board members expressed a desire to attend the review.

F. DISCUSSION ITEMS

1. **2010 Fees for Parks and Recreation Services**

2010 fees were discussed. Discussion emphasis was on Park User Fees and whether or not they need to be adjusted. Staff will take another look at them for the next meeting. At the request of Harbormaster Schabach, the Board did take action on the Marina fee. Moved by N. Barker,

seconded by T. Konezke to retain the rate of \$37/foot for seasonal renters for 2010. Board members felt that any increase should wait until all the piers were repaired. The motion carried 5-0.

2. **Holiday Gathering Location**

Board suggested meeting at Naut's Landing after the December meeting.

G. ACTION ITEMS

1. **2010 Fees for Parks and Recreation Services**

See previous action taken on landscaping and Marina fee.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person.

1. Request to have an update on youth involvement on the Board.

2. Skatepark update – invite new CPO was suggested.

I. ADJOURNMENT

Moved by G. Korth, seconded by N. Barker to adjourn at 7:44 PM. Motion carried 5-0.