NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday July 28, 2009

Meeting was called to order by Commission President W. Zelinski at 8:00 a.m.

Present: Commissioners R. Zielinski, T. Hamblin, D. Youngquist W. Helein, K. Bauer, G. Falck, W. Zelinski; Manager Much, Accountant Voigt.

Also Present: Paul Much, Jim Peichl (MCO); Mike Sambs (Waverly); Chad Olsen (McMAHON); David Maccoux (Schenck).

Motion made by Commissioner R. Zielinski, seconded by Commissioner W. Helein to approve the minutes of the Regular Meeting of June 23, 2009. Motion carried unanimously.

Correspondence

The following verbal report was discussed:

Manager Much reported to the Commission that Attorney Gunz will terminate providing his legal services to the NMSC on December 31, 2009. Attorney Gunz has offered to provide recommendations of several individuals worth considering as his replacement. A couple of the Commissioners indicated they will check with sources they know to see if they know any individuals to also consider.

Budget, Finance, Personnel

Accountant Voigt presented the preliminary financial statements for the month of June 2009. After discussion, motion made by Commission D. Youngquist, seconded by Commissioner R. Zielinski to accept the financial statements for the month of June and place it on file. Motion carried unanimously.

Accountant Voigt presented MCO Invoices #13704, #13736, and #13734 in the amounts of $118,252.31, $768.16, and $354.01. After discussion, motion by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to approve for payment MCO Invoices #13704, #13736, and #13734 and to pay the invoices after August 1. Motion carried unanimously.

Accountant Voigt presented the Accountants Report for the month of June. The money market rates have continued to decrease. MCO generated $2,861 in income to the Commission in June. On July 1 $1,000,000 was placed into the CDARS deposit placement agreement; a copy of the depository institutions was provided. After discussion, motion by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to accept the Accountants Report for the month of June 2009. Motion carried unanimously.

Mr. David Maccoux from Schenck presented and discussed the NMSC Audit Report and Report of Other Comments and Observations as of December 31, 2008. The Commission bond rating was questioned; it was reported that the Commission bond rating is reviewed for the Commission

only when a bond borrowing is planned. After review of both documents and related discussion, a motion by Commissioner R. Zielinski, seconded by Commissioner K. Bauer to accept and approve the Audit Report and Report of Other Comments and Observations as of December 31, 2008. Voting aye: Commissioner W. Helein, R. Zielinski, K. Bauer, G. Falck, T. Hamblin. Commissioner D. Youngquist abstained. Motion carried.

Accountant Voigt presented for payment McMAHON invoice #46886 in the amount of $96.50. After discussion, motion by Commissioner D. Youngquist, seconded by Commissioner K. Bauer to approve for payment invoice #46886. Motion carried unanimously.

Accountant Voigt reported that work on the 2010 NMSC Budget has started and questioned if the Commission had any input for the budget. Commissioner D. Youngquist indicated we should continue to look at the Replacement Fund and Depreciation Fund rates and consider additional increases to keep up with costs. It was also questioned on how we can prepare for the PCB issue; we should also consider budgeting the electricity costs based on running the methane gas engine.

Operations, Engineering, Planning

Manager Much presented and discussed the operating report for the month of June 2009. The plant is operating well and meeting performance. With the dry weather, operating income is down. There are some plant items to begin looking at: the dewatering presses will soon need major rebuilds; sludge storage building; heat exchanger – temperature control problems; sludge recirculation pumps – not as efficient due to age; aeration system – blowers and piping are 20+ years old, should begin looking at high efficiency units; Siloxane issues – the boiler tubes are coated white with Siloxane, we should look at installing a removal system. We should have some capital costs and an engineering proposal at the next Commission meeting. After discussion, motion by Commissioner D. Youngquist, seconded by Commissioner T. Hamblin to accept the operating report for the month of June 2009. Motion carried unanimously.

Manager Much reported to the Commission on the 230kW Biogas engine. We are waiting for Menasha Utilities and WPPI for information for installing to the grid. Once this information is received, we can look at connecting the engine.

Manager Much presented and discussed two quotes received for replacing the roof on the digester building. W&L provided the low quote; this firm also replaced the roof on the service building last year. After discussion, motion by Commissioner D. Youngquist, seconded by Commissioner R. Zielinski to accept the quote from W&L Insulation & Roofing, Inc. in the amount of $19,478 to replace the membrane roof on the digester building. Motion carried unanimously.

Old Business

Interceptor ownership. Manager Much indicated there is no new information to report.

Biosolids Management. Manager Much reported that we should possibly look at large grain operations; these operations are looking to purchase land. Manager Much also reported on receiving a contact from the Reedsville area on someone who may be interested in receiving our

sludge for land application. The use of the County landfill is looking more like a dead issue; the idea of working together with Oshkosh could still be a good option, we may want to work with a realtor to look at what land is available. It was questioned if we are looking to purchase land, how much area are we looking at? It was reported we need 1,000 to 1,500 acres. The phosphorous issues could make this whole effort a crapshoot. Phosphorous based limits for land application could greatly restrict how much sludge can be land applied on a site.

HVAC System Update. We are looking at obtaining a second quote for this work.

Vouchers

Questions were asked regarding the payments to the DNR and Travelers Insurance. After discussion, motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to approve operating and payroll fund vouchers #131046 through #131111 in the amount of $342,036.58 for the month of June. Motion carried unanimously.

Motion made by Commissioner R. Zielinski, seconded by Commissioner D. Youngquist to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:12 a.m.

President

Secretary

THE NEXT REGULAR MEETING IS ON TUESDAY August 25th 2009.