

Draft Minutes of the Housing Authority Meeting June 16,2009.

1. Call to Order

Meeting Called to order by Comm. Haffner at 6:00

2. Roll Call/Excused Absences

A.

Members Present: Frank Haffner, Cliff Fischer, Bob Gloede, Christine Kaup, Tim Maurer

Members Excused: Antoine Tines and Michael Sheleski

Others Present: Mary Bach and Greg Keil, CDD.

3. Minutes To Approve-Minutes & Communications to receive

Minutes from the last meeting will be sent to members for further review.

4. Public Comments on any mater of concern to the city

Five (5) minute time limit for each person

No one spoke

5. Discussion

A. Update on Neighborhood Stabilization Program

Mary Bach summarized the program's intent, requirements and funding. \$1.2 million is being allocated through the Winnebago County Housing Authority who is the lead agency. for purchase, rehab and resale of foreclosed, vacant and/or blighted properties in Winnebago County. Funds are also available for demolition and redevelopment of blighted properties, and land banking. It is assumed 3 or more homebuyer projects will be in Menasha and another 6 redevelopment projects done in conjunction with Habitat for Humanity will be committed within the 18 month time period.

B. 2009-2010 Small Cities CDBG Application

Mary Bach indicated that an application for CDBG funds had been submitted to the Division of Housing. Menasha has not received CDBG funds since 2000 since the funding guidelines for the CDBG Program had been changed in 2006. Mary Bach explained that we currently have less then \$34,000 in the CDBG RLF fund. Additional HOME funds have been set aside for rehab projects in Menasha as a result of our cooperative agreement with the Winnebago County Housing Authority who submitted a HOME application in 2008.

6. Action Items

Applicant #94-09. This project was an emergency assistance project that required the replacement of a faulty gas furnace. Project was completed for \$2411.00. Moved by Comm. Maurer, seconded by Comm. Fischer as completed. The motion passed.

Applicant #95-09. This project is for a roof repair including some structural reinforcement. HOME funds and/or CDBG

funds may be used for this project. Moved by Comm.Fischer, seconded by Maurer to authorize \$12,755 (as per bid)for roof repair. The motion passed

Applicant #96-09 This project is for an emergency sewer repair/replacement. Moved by Comm. Haffner, and seconded by Comm. Kaup to authorize \$5300 for the sewer repair on the condition that the water pipe be replaced at the same time as the sewer work is done if necessary and that additional CDBG funds be approved for that repair. The motion passed.

Applicant #97-09 This project is a request for window replacement,code work, weatherization upgrades, etc. Disabled vet purchased home earlier this month. Referred to ADVOCAP for waetherization improvements. Moved by Comm. Haffner to table the request, seconded by Comm.Maurer. The motion passed.

7. Adjourn

Moved by Comm. Haffner, seconded by Comm. Fisher to adjourn at approximately 6:15 PM.
The motion passed.

Respectively submitted,
Mary Bach