State of Wisconsin\Government Accountability Board

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JUDGE MICHAEL BRENNAN
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Director and General Counsel

RECEIVED
APR 8 2009
CITY OF MENASHA
BY dg

March 31, 2009

DEBBIE GALEAZZI
CITY OF MENASHA
140 MAIN ST
MENASHA, WI 54952-3190

On behalf of members of the Government Accountability Board, we are pleased to enclose an incentive check for your municipality, for accurately providing valuable voter participation and election data on the revised Election Voting and Registration Statistics Reports, also known as "GAB-190 Forms" for all wards within your municipality, for the November 4, 2008, General and Presidential Election.

The amount of the enclosed check for your municipality is calculated as follows:

$100 x 4 Reporting Units with GAB-190 Forms Accurately Completed = $400

This one-time incentive payment is made possible by a grant that the Government Accountability Board, Elections Division received from the U.S. Election Assistance Commission to: 1) Provide detailed election data from the November 4, 2008, General and Presidential Election, at the precinct level; 2) Improve the State's existing elections data collection business practices; and, 3) Develop an elections data collection model protocol that can be replicated by other states.

Given the purposes of the Federal grant funds, please note the incentive payment may not be spent on, or used for any initiatives other than to improve elections data collection business practices within your municipality. As required by Federal law, the incentive check is addressed to your municipality, addressed to the treasurer. We ask that you submit the check to your treasurer, and return the enclosed Certification of Assurance -- completed by your treasurer and affirmed by you -- to our office within **20** days of receiving this correspondence.

We need a written assurance jointly signed by you and your municipal treasurer for Federal and State compliance and audit purposes. You and your municipal treasurer should maintain records for the specific election activities on which the incentive funds are spent. There is no need to submit this information to our office.

Thank you for your contribution to improving elections data collection business practices and elections administration in Wisconsin. Please let Nat Robinson know should you have questions. Nat may be contacted at (608) 267-0715, or Nat.Robinson@wi.gov.

Sincerely,

Kevin J. Kennedy
Director and General Counsel
Government Accountability Board

Nathaniel E. Robinson
Elections Division Administrator
Government Accountability Board