

CITY OF MENASHA
Board of Public Works
Third Floor Council Chambers
140 Main Street, Menasha
April 6, 2009
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Vice-Chairman Michalkiewicz at 7:17 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Zelinski, Michalkiewicz, Benner, Pamenter, Taylor, Wisneski, Hendricks

EXCUSED: Ald. Pack

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil,
C/T Stoffel, PHD Nett, PWS Jacobson, Clerk Galeazzi, and the Press

C. MINUTES TO APPROVE

1. [March 16, 2009](#)

Moved by Ald. Wisneski, seconded by Ald. Taylor to approve minutes

Motion carried on voice vote.

D. ACTION ITEMS

1. [Street Use Application – National Night Out; Tuesday, August 4, 2009; 3:30 PM – 8:30 PM \(Trinity Lutheran Church\)](#)

Moved by Ald. Wisneski, seconded by Ald. Benner to recommend approval to Common Council

Motion carried on voice vote

2. [Street Use Application – Memorial Day Parade; Monday, May 25, 2009; 8:00 AM – 10:30 AM \(VFW Post 2126\)](#)

Moved by Ald. Taylor, seconded by Ald. Wisneski to recommend approval to Common Council

Motion carried on voice vote

3. [Change Order – DeGroot, Inc.; Third Street Water Main Replacement Project; ADD: \\$10,500.00 \(Recommended by Utilities Commission 3/25/09\)](#)

DPW Radtke explained this change order is for the installation of detour signs. This cost was not included in the original bid.

Discussion ensued on the amount being a little excessive for the installation of signs. Could the same signs be used for the reconstruction of Third Street project. Utilities should provide more documentation on this change order.

Moved by Ald. Wisneski, seconded by Ald. Hendricks to recommend approval to Common Council

Motion carried on roll call 4-3.

Ald. Pamenter, Taylor, Hendricks, Michalkiewicz – yes

Ald. Wisneski, Zelinski, Benner – no

4. [Recommendation to Award – Energenec; Menasha Utilities Water Plant Soda Ash Pumps Replacement; \\$25,286.00](#)

Discussion ensued on the amount indicated by the Utilities as per the memo from Interim GM Verhagen dated 3/26/09 states the amount of the bid was \$36,796.00. The amount listed on the agenda is \$25,286. Why the difference? DPW Radtke will get clarification from Utilities.

Moved by Ald. Zelinski, seconded by Ald. Benner to refer back to Utilities Commission for Clarification

Motion carried on voice vote

5. [Authorization to Execute WisDOT Bridge Operation Agreement for Fiscal Year 2010](#)

CA/HRD Brandt explained the agreement is the same as last year. However, the number of employees is different than what is stated in the agreement. Bridge tender salaries are reimbursed by Dept. of Transportation.

Moved by Ald. Taylor, seconded by Ald. Wisneski to recommend approval to Common Council
Motion carried on voice vote

6. [Motion to Remove from Table "Request to Install Stop for Pedestrians" Sign in Ahnaip Street at RR Donnelly Pedestrian Crossing \(Ald. Pamerter\)](#)

Moved by Ald. Pamerter, seconded by Ald. Taylor to remove from the table request to install Stop for Pedestrians sign in Ahnaip Street at RR Donnelly Pedestrian Crossing.
Motion carried on roll call 7-0.

DPW Radtke reported this item was discussed at the Nov. 17, 2008 meeting and was tabled. The need is still there. If a sign is put in the middle of the road, staff is recommending removing it during the winter months so not to have it damaged by snowplows. There currently is a flashing light sign for pedestrians that need to cross. They just need to press the button to active the flashing light. The City is not required to do more than what is currently installed. There would be added cost to install additional signage.

CA/HRD Brandt was concerned with the safety issue and liability to the City.

Discussion ensued on more people walking in the area. Motorists do not pay attention to signs, no matter how many are installed.

Moved by Ald. Pamerter, seconded by Ald. Taylor to recommend approval of the installation of a double face sign to Common Council.

Motion failed on roll call 2-5. Ald. Pamerter, Taylor – yes

Ald. Wisneski, Hendricks, Zelinski, Michalkiewicz, Benner – no

7. [Approval of Fee Schedule for Construction Site Erosion and Sediment Control Permit](#)

The fee schedule for construction site erosion and sediment prepared and recommended by staff is designed to cover the City's cost for plan review, field inspections, inspection report preparation, software applications and program administration.

Moved by Ald. Hendricks, seconded by Ald. Wisneski to recommend approval to Common Council

Motion carried on voice vote

E. ADJOURNMENT

Moved by Ald. Benner, seconded by Ald. Hendricks to adjourn at 8:35 p.m.

Motion carried on voice vote

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk