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CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
September 8, 2009
MINUTES

A. CALL TO ORDER
Meeting called to order by Chairman Wisneski at 6:51 p.m.

B. ROLL CALL/EXCUSED ABSENCES
PRESENT: Ald. Pamenter, Taylor, Wisneski, Pack, Hendricks, Zelinski, Englebert, Benner
ALSO PRESENT: Mayor Merkes, Atty. Rich Carlson, PC Stanke, DPW Radtke, CDD Keil, C/T Stoffel, Clerk Galeazzi, and the Press

C. MINUTES TO APPROVE
1. Administration Committee, 8/17/09
Moved by Ald. Pack, seconded by Ald. Zelinski to approve minutes.
Motion carried by voice vote

D. ACTION ITEMS
1. Appeal of Denial of Operator's License – Dylan Kollman

Dylan Kollman explained he made mistakes when he was younger, but he has turned his life around and is not the same person he was 10 years ago. He would like a second chance. Mr. Kollman stated he does hold an operator's license in the Town of Grand Chute.

Atty. Carlson explained the State Statutes pertaining to habitual offenders when it comes to issuing operator's license. The State does not determine habitual; that is left up to the governing body.

PC Stanke explained he has criteria that he follows when approving operator's license. Any felony convictions discovered during a background check he refers to the City Attorney. If the Committee would like to set criteria for him to following he is open to it.

Discussion ensued on Mr. Kollman holding a license in the Town of Grand Chute; he has had a clean record for five years; his current employer has confidence in him; Committee should stay consistent on the decisions made; follow advice from Police Chief and Attorney.

Moved by Ald. Taylor, seconded by Ald. Pamenter to approve operator's license for Dylan Kolllman
Motion carried on roll call 5-3.
Ald. Pamenter, Taylor, Hendricks, Zelinski, Englebert – yes
Ald. Wisneski, Pack, Benner – no

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2. Offer to Purchase Lake Park Villa garage by Lake Park Villas-Phase 2-Homeowners Association, Inc.

CDD Keil explained Lake Park Villas Homeowners Association is interested in purchasing the garage that is currently owned by JKLP Properties. The garage is on a parcel of land owned by the City. JKLP acquired the garage during receivership of Wisco Properties. The assessed valued is $30,000. The offer is for $8,000. The Homeowners Association would use the garage to store maintenance equipment. Currently the maintenance of the properties at Lake Park Villas is done by an outsource business. However, the Homeowners Association would like to take over the maintenance in the future when more lots are sold. The Homeowners Association would also be interested in the silos located by the garage.

Tom Maxymek, VP of Board of Directors for Homeowners Association spoke to Committee. He explained the garage was to be deeded to the Homeowners Association before Wisco went bankrupt. It was the intent to use it for the storage of equipment. The Plan Commission had recommended submitted an offer to purchase. They are willing to negotiate.

Discussion ensued on who legally owns the garage; what is JKLP Properties' position on the offer; too many questions not addressed in the offer.

Moved by Ald. Pack to counter-offer at $20,000. No second, motion dies.

Moved by Ald. Hendricks, seconded by Ald. Zelinski to deny Offer to Purchase; have CDD Keil and Atty Carlson review and clarify the verbiage of the offer.
Motion carried on roll call 8-0.

E. ADJOURNMENT
Moved by Ald. Pamenter, seconded by Ald. Englebert to adjourn at 7:47 p.m.
Motion carried on voice vote.