

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
April 6, 2009
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 7:00 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Zelinski, Michalkiewicz, Benner, Pamerter, Taylor, Wisneski, Hendricks

EXCUSED: Ald. Pack

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil,
C/T Stoffel, PHD Nett, PWS Jacobson, Clerk Galeazzi, and the Press

B. MINUTES TO APPROVE

1. [Administration Committee, 3/16/09](#)

Moved by Ald. Michalkiewicz, seconded by Ald. Hendricks to approve minutes.

Motion carried on voice vote

C. ACTION ITEMS

1. [Winnebago County Commission on Aging Project Proposal and Authorization to Request Funds for: a\) Senior Center Supervisor; b\) Senior Center Activity Coordinator c\) 60 Plus Health Program](#)

PHD Nett explained this is the annual request for funding from Winnebago County.

The request has been increase by 3%.

Moved by Ald. Michalkiewicz, seconded by Ald. Hendricks to recommend approval to
Common Council

Motion carried on voice vote

2. [Memorandum of Understanding for Tuberculosis Clinical Services, July 1, 2009 – June 30, 2010, and authorized signatures.](#)

PHD Nett explained this is a renewal of an agreement previously approved by the Council. The terms are the same.

Moved by Ald. Hendricks, seconded by Ald. Michalkiewicz to recommend approve to Common
Council

Motion carried on voice vote

3. [O-13-09 An Ordinance Relating to Common Council Procedure \(Introduced by Mayor Merkes\)](#)

Mayor Merkes explained this ordinance makes the Common Council procedure currently used permanent. This will remove the sunset provision from Ordinance O-20-08. The word strictly should be removed from paragraph (d).

Moved by Ald. Hendricks, seconded by Ald. Zelinski to recommend approval to Common Council
Moved by Ald. Taylor, seconded by Ald. Zelinski to removed the word “strictly” from
paragraph (d).

Moved by Ald. Taylor, seconded by Ald. Benner to amend to remove the last sentence “The City Attorney shall keep time and shall strictly enforce the five minute limit for public participation” from
paragraph (d)

Motion on amendment carried on voice vote.

Motion to recommend to Common Council as amended carried on voice vote

4. [R-7-09 Resolution Helping Cities in Stress \(Introduced by Ald. Hendricks\)](#)

Moved by Ald. Hendricks, seconded by Ald. Taylor to recommend approval to Common Council
Motion carried on voice vote

5. [R-8-09 Resolution on Wisconsin Department of Transportation Stimulus Funding \(Introduced by Mayor Merkes\)](#)

Moved by Ald. Hendricks, seconded by Ald. Benner to recommend approval to Common Council
Motion carried on voice vote

D. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Hendricks to adjourn at 7:16 p.m.
Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk