

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
March 2, 2009
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 6:50 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Wisneski, Pack, Hendricks, Zelinski, Michalkiewicz, Benner, Pamerter,
Taylor

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, Lt. Brunn, DPW Radtke, CDD Keil,
C/T Stoffel, PHD Nett, Clerk Galeazzi, and the Press.

C. MINUTES TO APPROVE

1. [Administration Committee, 2/16/09](#)

Moved by Ald. Pack, seconded by Ald. Michalkiewicz to approve minutes
Motion carried on voice vote.

D. ACTION ITEMS

1. [Due Process Hearing - Juanita's Hacienda, Inc. d/b/a Korona Klub, Juana Bevers, agent, 190 Main Street, Menasha](#)

CA/HRD Brandt explained Korona Klub was convicted of having underage persons on the premium in Dec. 2007 and per City ordinance 50 demerit points should be assessed. The 50 points will remain on their record for 24 months.

Juana Bevers questioned why it took so long to assess the demerit points and when the 24 months starts.

CA/HRD Brandt explained his office recently received the information about the conviction and the 24 months runs from the date of violation, Nov. 2007.

Moved by Ald. Pack, seconded by Ald. Michalkiewicz to assess 50 demerit points.
Motion carried on roll call 8-0.

2. [Agreement and Contract between Advocap, Inc. and Menasha Committee on Aging with Menasha Senior Center, January 1, 2009-December 31, 2009, and authorize signatures.](#)

PHD Nett explained this agreement has been in place for several years. It allows Advocap to serve lunches to seniors at the Senior Center.

Moved by Ald. Michalkiewicz, seconded by Ald. Pack to recommend approval to Common Council
Motion carried on voice vote

3. [Approval of keeping the Weights and Measures fees for the licensing period July 1, 2009-June 30, 2010 the same as 2008-09 licensing period. \(Recommendation of Board of Health\)](#)

Moved by Ald. Pamerter, seconded by Ald. Pack to recommend approval to Common Council
Motion carried on voice vote

4. [Approval of proposed fees for the licensing period July 1, 2009-June 30, 2010: a\) DHFS Agent of the State; b\) DATCP Agent of the State; c\) Tattoo Parlor/Body Piercing Establishments. \(Recommendation of Board of Health\)](#)

PHD Nett explained most of the fees will stay the same. The changes are the pre-inspection and re-inspections fees. Some inspections are more complex and take more of the City Sanitarian's time. The fees for tattoo parlors/body piercing establishments are remaining the same.

Moved by Ald. Pack, seconded by Ald. Michalkiewicz, to recommend approval to Common Council
Motion carried on voice vote

E. ADJOURNMENT

Moved by Ald. Michalkiewicz, seconded by Ald. Pamerter to adjourn at 7:04 p.m.
Motion carried on voice vote

Respectfully submitted by
Deborah A. Galeazzi, City Clerk