

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
November 16, 2009
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Vice-Chairman Pack at 8:46 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Alderman Pack, Hendricks, Zelinski, Englebert, Benner, Roush, Taylor, Wisneski
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, DPW Radtke, CDD Keil,
C/T Stoffel, PHD Nett, PWS Jacobson, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. [Administration Committee, 11/2/09](#)

Moved by Ald. Englebert, seconded by Ald. Zelinski to approve minutes.
Motion carried on voice vote

D. ACTION ITEMS

1. [City Proposed Fee Schedule](#)

Discussion ensued on the different fees; reason for certain increases; how increases were determined.

Moved by Ald. Wisneski, seconded by Ald. Roush to round up to nearest dollar the Weights & Measures fees.
Motion carried on voice vote.

Moved by Ald. Englebert, seconded by Ald. Wisneski to recommend proposed fee schedule as amended to Common Council.
Motion carried on voice vote.

2. [Neighborhood Stabilization Program Agreement with the Winnebago County Housing Authority \(WCHA\)](#)

CDD Keil explained a program through the State and County that would help clean up some blighted properties in the City. Funds have been made available through the federal government. The cities of Menasha and Neenah will share a portion of the funds. There are certain guidelines that must be followed and certain areas that qualify for the funds. The Community Development Dept. is recommending using the funds for the demolition of blighted structures and land banking. New construction on the vacant lot after the structure has been demolished would be carried out by another entity such as Habitat for Humanity. That would be a separate agreement with Winnebago County Housing Authority.

Moved by Ald. Zelinski, seconded by Ald. Englebert to recommend approval to Common Council
Motion carried on voice vote

E. ADJOURNMENT

Moved by Ald. Wisneski, seconded by Ald. Zelinski to adjourn at 9:10 p.m.
Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WCMC,
City Clerk