

Neenah-Menasha Fire Rescue
Finance & Personnel Committee Meeting
Tuesday, August 25, 2009 – 5:30 p.m.
3rd Floor Conference Room – City of Menasha

Ald. Wisneski called the meeting to order at 5:30 p.m.

Present: Ald. Wisneski, Stevenson, Benner, Ahles, Hendricks and Lange.

Also Present: Chief Vander Wyst, Director Stoffel and Administrative Assistant Theisen.

Approval of Minutes: The Committee reviewed the minutes from June 23, 2009. **MSC Lange/Hendricks to approve the minutes of June 23, 2009, all voting aye.**

Month End Budget Report: The Committee reviewed the July 2009 month end budget report. **MSC Ahles/Lange to approve and place on file the July 2009 month end budget report, all voting aye.**

5:35 p.m. – Ald. Stevenson entered the meeting.

Monthly Activity Report: The Committee reviewed the July 2009 monthly activity report. **MSC Hendricks/Benner to approve and place on file the July 2009 month end activity report, all voting aye.**

Information Systems Budget Allocation: The 2010 Information System budget proposal was reviewed. This is for the City of Neenah's IS Department to provide services to NMFR. Chief Vander Wyst said all of the funds for the budget are being allocated to each and every department within the City of Neenah based on use. Chief Vander Wyst noted that the total budgeted amount will be ramped up over a three-year period and the entire amount of \$100,000 will be allocated in 2012. Neenah IS will start supporting the Firehouse user software so there will be back up, which they are not doing right now. They will also send someone from their department to Firehouse training so they are familiar with our records management program. Neenah IS also agreed to provide the same services to us that they provide to the City of Neenah Police Department. Ald. Hendricks asked if there are any line items that will be reduced to cover the additional \$33,300 increase in the 2010 IS budget. Chief Vander Wyst said he is working on the budget right now to off set that expense. However, he does not know how union contracts will be settled with the current negotiations going on. Ald. Stevenson said one of the reasons why this report was done was to justify the amounts based on usage. Chief Vander Wyst said they are now going to make sure every department has to budget for there IS usage and not just NMFR. Director Stoffel asked if the Menasha IS Department was used for any services and Chief Vander Wyst said we were not. He did mention that the Menasha IS Department was approached last fall to see if they could provide the same services and what the cost would be. However, they were not able to do that due to switches and servers being in the City of Neenah IS Department.

2010 Budget Preparation: Chief Vander Wyst said he is currently working on the 2010 budget preparation. He said there might be some impact on the Operating Budget due to establishing a new eligibility list. He does hope this will be charged out to the Fire

Commission budget. He is at a little over 2% increase for 2010 but cautioned he didn't know what would happen with the current union negotiations.

Red Shirt Friday: Chief Vander Wyst said the new fundraiser is going well and they hope to sell more shirts to the public in the upcoming months.

MSC Benner/Stevenson to adjourn at 5:55 p.m., all voting aye.

Respectfully Submitted,

Len Vander Wyst
Chief

LV/tt