

Neenah-Menasha Fire Rescue
Finance & Personnel Committee Meeting
Tuesday, May 26, 2009
Hauser Room – City of Neenah

Ald. Stevenson called the meeting to order at 5:30 p.m.

Present: Ald. Wisneski, Stevenson, Hendricks, Benner, Lange and Ahles.

Also Present: Chief Vander Wyst, Director Stoffel and Administrative Assistant Theisen.

Election of Chair: **MSC Hendricks/Benner to nominate Sue Wisneski as chair, all voting aye.**

Election of Vice-Chair: **MSC Ahles/Wisneski to nominate Todd Stevenson as vice-chair, all voting aye.**

Ald. Wisneski took over the meeting as Chair.

Approval of Minutes: The Committee reviewed the minutes from April 28, 2009. **MSC Ahles/Stevenson to approve the minutes from April 28, 2009.**

Month End Budget Report: The Committee reviewed the April 2009 month end budget report. Ald. Wisneski asked about the auto/physical damage insurance. Chief Vander Wyst said the estimate for the budget was off and they did include more equipment items to insure this year. Ald. Ahles asked about maintenance of motor vehicles. Chief Vander Wyst said there has been work on a few of our vehicles. Many of this has been routine maintenance items. Ald. Benner asked for explanation of the FVTC reimbursements. Chief Vander Wyst said that this was the lease agreement that they have with the City of Neenah for space at Station 31. Ald. Stevenson asked about the professional services account. Chief Vander Wyst said this is for the 2009 physicals. **MSC Stevenson/Hendricks to accept and place on file the April 2009 month end budget report, all voting aye.**

Monthly End Activity Report: The Committee reviewed the April 2009 month end activity report. Chief Vander Wyst noted that we are working on training and inspections. We have also been at the local high schools to discuss dorm safety with the senior high students. **MSC Lange/Stevenson to accept the April 2009 activity report and place on file, all voting aye.**

Grant Update: Chief Vander Wyst said we are preparing a final draft Memorandum of Understanding for all of the participating departments for the driver's simulator. This draft agreement will be reviewed by all of the Chief's at their meeting next week. Once all participating departments approve this, then the simulator will be purchased.

Discussions with Surrounding Communities: Chief Vander Wyst said there is nothing new to report.

Recreational Fire Ordinance: Chief Vander Wyst noted that both Councils passed it. The pamphlet is being updated at this time.

Distribution of Agenda/Minutes Via Email: Discussion was held on having agendas and minutes sent out via email. The City of Neenah is currently trying to save money on reducing the number of paper copies. There are some members who do not have email access or check on a regular basis. The Neenah City Council has decided to try to have the minutes put out electronically and still put out paper copies of the agendas. **MSC Lange/Benner to table the distribution of agendas and minutes, all voting aye.**

Station 32 Basement Foundation Issue: The Committee reviewed the quote from ABT for the basement foundation for Station 32, located at 125 E. Columbian Ave. At the time, the low quote we obtained from ABC last year we have had issues with this company not returning phone calls. The new quote from ABT does include more extensive work and will be done the right way. Chief Vander Wyst said they looked at carrying over money from last year. However, we do have \$28,000 budgeted for City of Neenah expenses for 2009 and feels this should come out of this current budget. If something else comes up then we can go back and look at it our budget. Per the merger agreement this is a City of Neenah expense. The new quote reflects the addition of drain tile. Ald. Stevenson also asked who the quote was from the \$6,000 back in September. **MSC Ahles/Lange to secure another bid and define the scope of work for each bid and clarify the scope of work that was approved in September of 2008, all voting aye.**

MSC Stevenson/Benner to adjourn at 6:35 p.m., all voting aye.

Respectfully Submitted,

Len Vander Wyst
Chief

LV/tt