

Neenah-Menasha Fire Rescue  
Finance & Personnel Committee Meeting  
Tuesday, October 27, 2009 – 5:30 p.m.  
3<sup>rd</sup> Floor Council Chambers – City of Menasha

Ald. Stevenson called the meeting to order at 5:30 p.m.

Present: Stevenson, Ahles, Hendricks, Benner and Lange.

Excused: Ald. Wisneski

Also Present: Acting Chief DeLeeuw, Director Stoffel and Administrative Assistant Theisen.

Approval of Minutes: The Committee reviewed the minutes from September 22, 2009.  
**MSC Lange/Hendricks to approve the minutes of September 22, 2009, all voting aye.**

Month End Budget Report: The Committee reviewed the September 2009 month end budget report. **MSC Lange/Hendricks to approve and place on file the September month end budget report, all voting aye.**

Monthly Activity Report: The Committee reviewed the September 2009 monthly activity report. **MSC Lange/Hendricks to approve and place on file the September 2009 month end activity report, all voting aye.**

Approval to Purchase a Drager Thermal Imaging Camera and Panasonic Toughbook MDC: The Committee reviewed the quotes for the thermal imaging camera and the toughbook. These are budgeted purchases for 2009. Ald. Benner questioned what the old ones are used for. Chief DeLeeuw noted that we keep the old ones for training and we are not able to make any money from selling them. **MSC Ahles/Lange recommend the Common Council's approve the purchase of the Drager Thermal Imaging Camera for a total of \$8,850.00, all voting aye. MSC Ahles/Lange Panasonic Toughbook for a total of \$4,240.00, all voting aye.**

Station 32 Basement Repair Work: Chief DeLeeuw discussed the issues with the current contract with Abraham Basement Repair. He said he spoke with CA Godlewski and he advised that we should take the next bid we feel comfortable with and that is reasonable. The Committee directed Chief DeLeeuw and Pat Fischer to go back to the other quotes and contact those contractors. Ald. Ahles asked what was budget. AC DeLeeuw said it comes out of the building maintenance fund. AC DeLeeuw said a carry forward was done from 2008 to have the project completed in 2009. The Committee acknowledged there may need to be another carry forward since it is so late in the year and the work may not be able to be completed this year. **MSC Lange/Ahles to approve up to \$4,950 for the wall repair work at Station 32, all voting aye.**

FEMA Firefighter Assistance Station Grant: **MSC Benner/Hendricks recommend the City of Menasha Common Council approve the FEMA Firefighter Assistance**

**construction grant for a total of \$1,208,522.00 with the City of Menasha's matching funds of \$132,452.00 plus decorative landscaping, all voting aye.**

**MSC Benner/Ahles to start the bid process for the construction grant, following the FEMA construction grant guidelines, all voting aye.**

RFP for 2010 Physicals: Ald. Stevenson said he is concerned about the timing of this since the 2010 budgets have not been approved. Chief DeLeeuw said it is in L275's contract that NMFR has to offer annual physicals. Ald. Stevenson said it is not a State statute but we acknowledge the existence of the need for it. Ald. Ahles said we are under obligation under the current contract that we have to fund this. Ald. Stevenson asked if we could go to a 2-year physical time period to save money. Ald. Ahles said this provides a benefit to both communities as this does catch things early and personnel can work on issues to correct. Ald. Stevenson said he is not comfortable with allocating 2010 budget dollars that the Councils have not approved yet. Chief DeLeeuw will get out a copy of the contract information. **MSC Lange/Ahles to the Common Council's approve the RFP for 2010 physicals for a total cost of \$29,907.90 with the City of Neenah's portion being \$ 17,863.99 and the City of Menasha's portion being \$12,03.91 all voting aye, Hendricks and Stevenson voting nay.**

**MSC Hendricks/Benner to adjourn at 6:20 p.m., all voting aye.**

Respectfully Submitted,

Steve DeLeeuw  
Acting Fire Chief

SD/tt