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CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
April 19, 2016
MINUTES

A. CALL TO ORDER
Clerk Galeazzi called the meeting to order at 6:43 p.m.

B. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Nichols, Taylor, Krautkramer, Collier, Keehan, Zelinski, Spencer, Benner.
ALSO PRESENT: Mayor Merkes, PC Styka, DFC Voss, DPW Radtke, ASD Steeno, PRD Tungate, PHD McKenney, AP Englebert, Attorney Ellen Totzke, Clerk Galeazzi.

C. MINUTES TO APPROVE
1. Administration Committee, 3/21/16
Moved by Ald. Keehan seconded by Ald. Benner to approve minutes.
Motion carried on voice vote.

D. DISCUSSION/ACTION ITEMS
1. Election of Chairman

Moved by Ald. Keehan seconded by Ald. Benner to nominate Ald. Nichols as Chairman.

Having no other nominations Clerk Galeazzi closed the nominations and cast unanimous ballot for Ald. Nichols as Chairman.

Ald. Nichols took over as Chairman.

2. Election of Vice-Chairman

Moved by Ald. Benner seconded by Ald. Zelinski to nominate Ald. Spencer as Vice-Chairman.

Having no other nominations Ald. Nichols closed the nominations and instructed the Clerk to cast unanimous ballot for Ald. Spencer as Vice-Chairman.

E. ADJOURNMENT
Moved by Ald. Benner seconded by Ald. Keehan to adjourn at 6:46 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk