

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
October 3, 2016
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Nichols at 6:55 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Benner, Nichols, Krautkramer, Collier, Keehan, Zelinski.

EXCUSED: Alderman Spencer, Taylor.

ALSO PRESENT: Mayor Merkes, Attorney Chad Wade, PC Styka, FC Kloehn, CDD Buck, ASD Steeno, PRD Tungate, PHD McKenney, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. [Administration Committee, 9/6/16.](#)

Moved by Ald. Keehan seconded by Ald. Krautkramer to approve minutes.

Motion carried on voice vote.

D. COMMUNICATIONS

1. [Ace American Insurance Co., Notice of Nonrenewal of Insurance.](#)

General discussion ensued on the insurance for underground storage tanks and requirements of the insurance.

E. ACTION/DISCUSSION ITEMS

1. [Joint Powers Agreement Winnebago County Emergency 911 System, Dec. 1, 2016 - Nov. 30, 2017.](#)

PC Styka explained the annual agreement with Winnebago County is for 911 services. There are no changes from the previous year.

Moved by Ald. Benner seconded by Ald. Keehan to recommend to Common Council Joint Powers Agreement with Winnebago County Emergency 911 System, Dec 1, 2016-Nov. 30, 2017.

Motion carried on roll call 6-0.

2. [Petition for Annexation – R. Lewis & R. Lewis LLC – Appleton Road.](#)

CDD Buck explained a petition for direct unanimous annex of 1462 Appleton Road was submitted by the owners, R. Lewis & R. Lewis LLC. This annexation is in accordance with the boundary agreement with the Town of Menasha. The parcel is a $\frac{3}{4}$ acre of undeveloped land. Staff supports and recommends the annexation as a logical extension of the city's municipal boundary.

Moved by Ald. Keehan seconded by Ald. Krautkramer to recommend to Common Council the Petition for Annexation of 1462 Appleton Road.

Motion carried on roll call 6-0.

3. [2017 Health, Dental, and Vision Insurances.](#)

ASD Steeno explained the different insurance plans. Employee feedback was taken into consideration when reviewing the insurance benefits.

Health Insurance: The City has contracted with Wisconsin Counties Association/Group Health Trust (WCA/GHT) for 2015 & 2016 for health insurance. The City saved approximately \$138,000 from the previous carrier. They offer additional health benefits to employees. Employees are satisfied with the service from WCA/GHT.

Moved by Ald. Keehan seconded by Ald. Benner to recommend to Common Council a two year agreement with Wisconsin Counties Association/Group Health Trust (WCA/GHT) to provide health insurance at the rates and terms listed in memo dated 9/29/16.

Motion carried on roll call 6-0.

Dental Insurance: The City is self-insured for dental coverage and the plan is administered through Delta Dental at a very favorable rate. Based on the information provided, staff is recommending no increase in premiums for 2017. Employees are satisfied with the current dental insurance.

Moved by Ald. Keehan seconded by Ald. Collier to recommend to Common Council a two year agreement from January 1, 2017 to December 31, 2018 with Delta Dental to provide plan administrative services for dental insurance and the dental insurance rates for 2017 are as listed in the memo dated 9/29/16.

Motion carried on roll call 6-0.

Vision Insurance: The current three-year contract for vision insurance with Superior Vision will expire on 12/31/16. The proposed four-year contract with Superior Vision holds the rates at the 2017 level for term of the contract. Staff has worked with the City's insurance consultant on comparable plans and pricing and has not been able to find better rates for equivalent coverage. Employees are satisfied with the current vision insurance.

Moved by Ald. Keehan seconded by Ald. Benner to recommend to Common Council a four year agreement with Superior Vision, to provide vision insurance at the rate listed in the memo dated 9/29/16.

F. ADJOURNMENT

Moved by Ald. Krautkramer seconded by Ald. Benner to adjourn at 7:15 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk