

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
February 16, 2015
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Nichols at 7:47 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Englebert, Benner, Nichols, Taylor, Sevenich, Keehan

EXCUSED: Alderman Langdon

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, CDD Keil,

PHD McKenney, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Administration Committee, 1/19/15](#)

Moved by Ald. Keehan seconded by Ald. Englebert to approve minutes.

Motion carried on voice vote.

D. COMMUNICATIONS

1. [Wisconsin Office of the Commissioner of Insurance, 2/12/15](#)

No action required.

E. DISCUSSION/ACTION ITEMS

1. [2015 Agreement and Contract Among ADVOCAP, Inc and City of Menasha & Neenah-Menasha YMCA with Menasha Senior Center for the term 1/1/15-12/31/15.](#)

PHD McKenney explained the annual agreement is to provide food service to seniors using the Senior Center facility.

Moved by Ald. Englebert seconded by Ald. Keehan to recommend to Common Council 2015 Agreement and Contract Among ADVOCAP, Inc. and City of Menasha and Neenah-Menasha YMCA with Menasha Senior Center for the term 1/1/15-12/31/15.

Motion carried on roll call 7-0.

2. [Renewal - Inland Marine - Electronic Data Processing Insurance.](#)

CA/HRD Captain explained the renewal of the Electronic Data Processing Insurance with AGCS Marine Insurance Company for one year at a premium of \$4,342.00. The premium amount includes TRIA coverage.

Moved by Ald. Keehan seconded by Ald. Englebert to approve the renewal of the Electronic Data Processing Insurance coverage with AGCS Marine Insurance Company for one year in the amount of \$4,342.00.

Motion carried on roll call 7-0.

F. ADJOURNMENT

Moved by Ald. Keehan seconded by Ald. Taylor to adjourn at 7:51 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk.