

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
December 1, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Nichols at 7:05 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Keehan, Zelinski, Englebert, Benner, Nichols, Taylor, Sevenich

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil, ASD Steeno, PHD McKenney, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Administration Committee, 11/3/14](#)

Moved by Ald. Keehan seconded by Ald. Langdon to approve minutes.

Motion carried on voice vote.

D. COMMUNICATIONS

1. [Wisconsin Office of the Commissioner of Insurance, 10/27/14; Notice of Altered Policy Terms Valuation Policy OCI 41-080 \(R 01/2015\) Builders Risk Policy OCI 41-104 \(R01/2015\)](#)

No action or discussion.

E. DISCUSSION/ACTION ITEMS

1. [Underground Storage Tanks \(UST\) Insurance Renewal](#)

CA/HRD Captain explained the requirement for the Underground Storage Tanks insurance until the City can demonstrate financial ability for cleanup costs in the case of a leak.

Moved by Ald. Keehan seconded by Ald. Englebert to recommend to Common Council Renewal quotation for Underground Storage Tanks insurance of ACE American Insurance Co. for one year in the amount of \$4,248.

Motion carried on roll call 8-0.

2. [Grant Agreement between Winnebago County and City of Menasha for the term 1/1/15 – 12/31/15 for Menasha Senior Center.](#)

PHD McKenney explained the grant will go toward the salaries for the Senior Center's Administrative Coordinator and Activity Coordinator.

Moved by Ald. Keehan seconded by Ald. Englebert to recommend to Common Council Grant Agreement between Winnebago County and City of Menasha for the term 1/1/15-12/31/15 for Menasha Senior Center

Motion carried on roll call 8-0.

3. [Grant Agreement between Winnebago County and City of Menasha for the term 1/1/15 – 12/31/15 for 60 Plus Health and Wellness Program.](#)

PHD McKenney explained the grant will go towards nursing services and health education for residents age sixty and over.

Moved by Ald. Keehan seconded by Ald. Englebert to recommend to Common Council Grant Agreement between Winnebago County and City of Menasha for the term 1/1/15-12/31/15 for 60 Plus Health and Wellness Program.

Motion carried on roll call 8-0.

F. ADJOURNMENT

Moved by Ald. Englebert seconded by Ald. Keehan to adjourn at 7:10 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk