

CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
May 19, 2014  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Nichols at 8:12 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Nichols, Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert, Benner

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, ASD Steeno, DPW Radtke, CDD Keil, PC Styka, PHD Nett, Sanit. Drew, PP Homan, Deputy Clerk Strauss.

C. MINUTES TO APPROVE

1. [Administration Committee, 4/15/14](#)

Moved by Ald. Englebert seconded by Ald. Langdon to approve minutes.

Motion carried on voice vote.

D. DISCUSSION/ACTION ITEMS

1. [Accept quote of The Post Crescent as the official City newspaper, May 2014-May 2015.](#)

Moved by Ald. Taylor seconded by Ald. Benner to recommend to Common Council to accept quote of the Post Crescent as the official City newspaper, May 2014-May 2015.  
Motion carried on roll call 8-0.

2. [Proposed Amendment to City of Menasha Human Health Hazard Ordinance \(Cimex Lectularius\) \(Recommended by Board of Health\)](#)

Moved by Ald. Taylor seconded by Ald. Keehan to recommend to Common Council the proposed amendment to City of Menasha Human Health Hazard Ordinance (Cimex Lectularius)

Sanitarian Todd Drew explained the changes are being recommended as to the number of complaints received on poor treatment of infestation. The changes mandate tenants to report the problem and landlords follow up with a plan to take care of the problem.

Motion carried on roll call 8-0.

3. [Development Agreement by and between The City of Menasha, Foodmen 2, Inc. and F 2 R, LLC for 205 Milwaukee Street, Menasha](#)

CDD Keil gave a brief explanation of the search for a grocery store in the downtown area and the people involved. The property is in a TIF district and the developers are asking for some financial support from the City in the form of a performance incentive which is part of the development agreement.

A representative from Keller Inc. presented the site plan for the new store.

Paul Fassbender and Mike Novak from Foodmen 2, Inc. addressed the Committee and answered questions.

CA/HRD Captain provided an amendment to Development Agreement clarifying the responsibility of two entities under the Performance Incentive section of the Development Agreement.

PP Homan explained the grant funds being applied for to help with the incentive payments and incentive process.

General discussion ensued on the Development Agreement and TIF district.

Moved by Ald. Sevenich seconded by Ald. Taylor to recommend to Common Council Development Agreement by and between the City of Menasha, Foodmen 2, Inc. and F 2 R, LLC for 205 Milwaukee Street, Menasha

Moved by Ald. Sevenich, seconded by Ald. Taylor to amend Section 1.02 of the Development Agreement, *F 2 R, LLC will be the owner of the Development Area. Foodmen 2, Inc. will be the tenant and operator of the Development Area. The Performance Incentive payments, if any, shall be made to F 2 R, LLC.*

Motion on amendment carried on by roll call 8-0.

Motion as amended carried on roll call 8-0.

## E. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Langdon to adjourn at 9:20 p.m.

Motion carried on voice vote.

Respectfully submitted by Susan M. Strauss, Deputy City Clerk.