

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
February 17, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Nichols at 6:40 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Keehan, Zelinski, Englebert, Benner, Nichols, Taylor, Sevenich.

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil, ASD Steeno, PRD Tungate, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. [Administration Committee, 2/3/14](#)

Moved by Ald. Langdon, seconded by Ald. Keehan to approve minutes.

Motion carried on voice vote.

D. DISCUSSION/ACTION ITEMS

1. [Second Amendment to Development Agreement with Cypress Homes & Realty, Inc.](#)

CDD Keil explained City staff and Redevelopment Authority have approached builders and developers with an incentive option to induce development in the Lake Park Villas Phase II Homeowner's Association. Cypress Homes & Realty has agreed to purchase a lot and construct a model home. The incentive from the City is to accelerate a portion of the incentive payment for the Cottage at Lake Park Development. Under the current development agreement Cypress Homes & Realty will receive a total incentive of \$175,000 if certain thresholds are met commencing Sept 1, 2014 running until 2018. This amendment states \$100,000 of the \$175,000 of the developer's earned financial incentive may be accelerated and paid to the developer upon the purchase of a lot in the Lake Park Villas. The remaining \$75,000 will be paid out in smaller increments between years 2015-2018.

General discussion ensued on accelerating the incentive and development at Lake Park Villas.

Moved by Ald. Benner, seconded by Ald. Englebert to recommend to Common Council Second Amendment to Development Agreement with Cypress Homes & Realty, Inc.
Motion carried on roll call 8-0.

2. [O-2-14 An Ordinance Amending Title 11, Chapter 2 of the Code of Ordinances \(Regulation of Firearms and Explosives\) \(Introduced by Ald. Nichols\)](#)

CA/HRD Captain explained a recent change in State Statute authorizes the City to prohibit the discharge of a bow and arrow or crossbow except if a person is hunting. This ordinance updates the City's Code of Ordinances in accordance with State Statute.

Moved by Ald. Langdon, seconded by Ald. Keehan to recommend to Common Council O-2-14 An Ordinance Amending Title 11, Chapter 2 of the Code of Ordinances (Regulation of Firearms and Explosives).
Motion carried on roll call 8-0.

3. [O-4-14 An ordinance Amending Title 11, Chapter 2 of the Code of Ordinances \(Throwing or Shooting of Arrows, Stones and Other Missiles Prohibited, Includes Hunting\) \(Introduced by Ald. Nichols\)](#)

CA/HRD Captain explained this ordinance updates another part of the City's Code of Ordinance in accordance with recent change in State Statute.

Moved by Ald. Keehan, seconded by Ald. Langdon to recommend to Common Council O-4-14 An Ordinance Amending Title 11, Chapter 2 of the Code of Ordinances (Throwing or Shooting of Arrows, Stones and Other Missiles Prohibited, Included Hunting)
Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Keehan, seconded by Ald. Englebert to adjourn at 7:35 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk