

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
November 3, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Nichols at 6:45 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert, Benner, Nichols

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil, ASD Steeno, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Administration Committee, 10/20/14](#)

Moved by Ald. Keehan, seconded by Ald. Zelinski to approve minutes.

Motion carried on voice vote.

D. COMMUNICATIONS

1. [Cities and Villages Mutual Insurance Company \(CVMIC\), 10/15/14; Notice of Changes to Public Entity Liability Insurance Policy](#)
2. [Cities and Villages Mutual Insurance Company \(CVMIC\), 10/15/14; Notice of Termination of Liability Insurance Coverage Program Agreement](#)

CA/HRD Captain explained the communications from CVMIC.

E. DISCUSSION/ACTION ITEMS

1. [Amendment to Special Event Policy \(Ald. Englebert\)](#)

General discussion ensued on removing the special event fees associated with the Memorial Day Parade.

Moved by Ald. Englebert, seconded by Ald. Langdon to recommend to Common Council Amendment to Special Event Policy to exempt the Memorial Day Parade from all special event fees.

Motion carried on roll call 8-0.

F. ADJOURNMENT

Moved by Ald. Englebert, seconded by Ald. Taylor to adjourn at 6:50 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk