Debbie Galeazzi

From: Missy Hagen [missyhagen@yahoo.com]
Sent: Friday, August 02, 2013 4:07 PM
To: Debbie Galeazzi
Subject: Request for appeal hearing

My name is Melissa L. Hagen and I am writing this e mail to request an appeal hearing pertaining to the voiding of my alcohol operators license application. It was said that my application was not accurately completed, and I would agree, however, there are reasons. The main reason: I have done many stupid things in my lifetime, and I cannot remember everything I have done. I have or have had my beverage license in 2 other cities and understand that a background check is always completed, therefor I would not omit anything on purpose. There are other things that could be discussed to further convince you that i did not do this intentionally and I would appreciate the time to discuss these things.

Thank you for your time,

Melissa Hagen
56 manitowoc st,
Menasha, WI

920-979-8589

Sent from my iPhone

VOID

Menasha

City of Menasha • Police Department

Copy

07/24/13

Melissa L. Hagen
56 Manitowoc St.
Menasha, WI 54952

RE: City of Menasha Alcohol Operators License Application

Dear Ms. Hagen,

Upon reviewing your application for an Alcohol Operators License in the City of Menasha, I have determined your application has not been accurately completed in its entirety, therefore in accordance with the City of Menasha Ordinance and Guidelines I am rendering it void.

In answering number three (3) on the Application 'Have you ever been convicted of a misdemeanor?' you responded by indicating "yes (1)". On the back of the form where you explained the one (1) misdemeanor that you were convicted of, you indicated "theft, criminal damage, entering building without permission" all of which were over thirteen (13) or more years ago. In conducting a background check on you, I determined that in addition to this particular incident 13 years ago or more, you have other misdemeanor convictions that you did not list on the application. On April 8, 2000 you were convicted a misdemeanor Resisting Arrest in Fond Du Lac County. On August 27, 2001 you were convicted of misdemeanor Possession of Drug Paraphernalia in Green Lake County. On June 13, 2002 you were convicted of misdemeanor Issuing of Worthless Checks in Fond Du Lac County. On February 14, 2009 you were convicted of misdemeanor Disorderly Conduct in Winnebago County. On July 1, 2009 you were convicted of misdemeanor Disorderly Conduct in Fond Du Lac County. Under question number six the application asks you 'Have you ever convicted of any law, statute or ordinance pertaining to the possession, use or sale of illegal drugs?' and you replied "no." However, as indicated previously on August 27, 2001 you were convicted of misdemeanor Possession of Drug Paraphernalia in Green Lake County.

I'd like to further advise you that you may appeal this decision by contacting the City of Menasha Clerks Office at 920-967-3603 within thirty (30) days of the voiding of your application to request an appeal before the City of Menasha Administrative Committee.

Sincerely,

Lt. Ron Bouchard
City of Menasha Police Department
Investigative Services

430 First Street • Menasha, Wisconsin 54952-3143 • Phone (920) 967-3500 • Fax (920) 967-5145
www.menashapolice.org

$65.00

467-5000
Records
920-967-5145 fax

CITY OF MENASHA
ALCOHOL OPERATORS LICENSE APPLICATION

Establishment of Employment Hank's
TEMPORARY ____ PROVISIONAL ✓ REGULAR ✓ RENEWAL ____

Name Hagen (Last) Melissa (First) Lee (Middle)

Address 56 Manitowoc St (Street) Menasha (City) WI 54952 (State/Zip Code)

Phone ____ Social Security ____

Height ____ Weight ____ Eyes ____ Hair ____ Sex ____ Race ____

Birth Date ____ Age ____ Birthplace ____

Scars, Marks, Tattoos tattoos on lower back, right side, stomach, chest, right upper arm back & neck
Drivers License No. ____ State of Issue WI
Expiration Date ____

NOTE: A license may be denied if applicant fails to provide accurate information or if the information is incomplete! Please read this section carefully.

Please explain all yes answers completely on the back of this form!
Do you currently have any criminal charges pending against you? NO
Have you ever been convicted of a felony? NO
Have you ever been convicted of a misdemeanor? yes (1)
Have you ever been convicted of operating a motor vehicle while under the influence of an intoxicant or drug? yes (2)
Have you ever been convicted of any law, statute, or ordinance pertaining to the use or sale of alcohol (including drinking alcohol underage? yes (3)
Have you ever been convicted of any law, statute, or ordinance pertaining to the possession, use, or sale of illegal drugs? NO

I UNDERSTAND THAT THE APPLICATION FEE WILL NOT BE RETURNED IF LICENSE IS DENIED.

SIGNATURE Melissa Hagen Date 7/17/13

WITNESS (VOID) Date ____

****

Approved ____ Denied ____ Expiration Date ____
Chief of Police [signature] Date 7/22/13
Comments: Application VOIDED.

REVOKED FOR VIOLATION: ____

Please answer all yes questions from the front of this form completely! Include correct charges, date of offense, and sentence. Failure to include all information or inaccurate information may result in the denial of your application!

(1) theft criminal damage entering building without permission, all of which was 13 or more years ago.

(2) about 2 years ago and one about 14 years ago

(3) Over 12 years ago

ARTICLE B

Operator's License

SEC. 7-2-20 OPERATORS' LICENSE

(a) **REGULAR OPERATORS' LICENSE APPLICATIONS**

(1) Applications for all operators' licenses shall be made on a form provided by the Police Department.

(2) An application shall be accurately completed in its entirety or shall be rendered void by the Police Department.

(3) The Police Department shall verify the veracity of the application as well as research the qualifications of the applicant.

(4) The license fee shall be submitted with the application.

(5) Operators' licenses may be granted by the Common Council without further review in the event the Police Department approved of the application.

(6) The Common Council shall issue an Operators' license to any applicant meeting the qualification under Wis. Stats. §§125.04(5) and 125.17(6) and shall be valid for a period of two (2) years and shall expire on the thirtieth (30) day of June.

(b) **TEMPORARY OPERATORS LICENSE.** The Police Department or designee is authorized to issued a Temporary Operator's license to an applicant under the terms outlined in Wis. Stats. §125.17(4).

(c) **PROVISIONAL LICENSE.**

(1) The Police Department or designee is authorized to issue a Provisional Operator's license to an applicant for a regular Operators' license provided the applicant:

(a) Files a certified copy of a valid operators' license issued by another municipality; and

(b) Pays the fee; and

(c) Meets the "City of Menasha Guidelines for Operators' Licenses" adopted by the Common Council; and

(d) Has not been denied an Operators' license by the Common Council; and

(e) Has met the training requirement under Wis. Stats. §125.17(6)

(2) A Provisional Operators license expires 60 days after its issuance or when a regular Operator's license is issued or upon expiration of an Operators' license issued by another municipality and filed under paragraph (1)(a) above, whichever is sooner.

(3) The Police Department or designee may revoke a Provisional Operator's license upon discovery of a false statement made on the application or if an applicant enrolled in a responsible beverage server training course fails to successfully complete the course in which he or she is enrolled.

(d) **APPEALS.** Any applicant whose application has been voided or denied or whose license has been revoked by the Police Department may appeal such determination of the Administration Committee.

SEC. 7-2-21 OPERATORS' LICENSE FEE.

(a) The fees for Operators' licenses shall be established by the Common Council.

SEC. 7-2-22 DISPLAY OF LICENSE.

(a) Each Operators' license issued under the provisions of this Chapter shall be posted on the premises whenever the operator dispenses beverages.