

CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
February 18, 2013  
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Klein at 8:04 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Englebert, Benner, Klein, Taylor, Sevenich, Langdon, Krueger  
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil, Dpty Treasurer Sassman, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Administration Committee, 1/21/13](#)

Moved by Ald. Krueger, seconded by Ald. Langdon to approve minutes.

Motion carried on voice vote.

D. DISCUSSION/ACTION ITEMS

1. [Due Process Hearing – Mr. Frog’s Nightclub, LLC, Luis Morales, Agent, 6 Tayco Street, Menasha](#)

CA/HRD Captain explained Luis Morales, agent for Mr. Frog’s Nightclub, pled guilty to three citations issued for liquor license violations. She explained the points and penalty associated with each citation in accordance with City ordinance. Mr. Morales has signed an agreement as it relates to continuing operations at the business establishment. CA Captain and Mr. Morales’ attorney both recommend a 30 day suspension of the liquor license for Mr. Frog’s Nightclub LLC.

Mr. Morales answered questions from the Administration Committee

PC Styka explained the citations issued. He stated Mr. Morales has meet with Police over the last few months to discuss business operations.

Moved by Ald. Sevenich, seconded by Ald. Taylor to assess 170 demerit points and suspend the liquor license of Mr. Frog’s Nightclub LLC for 20 days.

Moved by Ald. Krueger, seconded by Ald. Zelinski to amend to assess 170 demerit points and suspend the liquor license of Mr. Frog’s Nightclub LLC for 30 days.

Motion on amendment carried on roll call 7-1. Ald. Taylor voted no

Motion as amended carried on roll call 7-1. Ald. Taylor voted no

2. [Renewal - Inland Marine - Electronic Data Processing Insurance.](#)

CA/HRD Captain explained the insurance covers electronic data hardware and software. The insurance is through Allianz Global Corporation & Specialty Marine Insurance Company. The premium quote included TRIA coverage.

Moved by Ald. Englebert, seconded by Ald. Krueger to approve the renewal of the electronic data processing insurance coverage with AGCS for one year in the amount of \$3,936.00.

Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Krueger, seconded by Ald. Englebert to adjourn at 8:51 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk