

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
June 4, 2012
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Klein at 7:27 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Krueger, Zelinski, Englebert, Benner, Klein, Taylor, Sevenich

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil, PRD Tungate, LD Lenz, Dpt Treasurer Sassman, Dick Sturm, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Administration Committee, 5/21/12](#)

Moved by Ald. Langdon, seconded by Ald. Krueger to approve minutes.

Motion carried on voice vote.

D. ACTION/DISCUSSION ITEMS

1. [Appeal of Denial of Operator's License – Angela Lynn Castellion](#)

Chairman Klein stated Angela Lynn Castellion was not present.

Moved by Ald. Sevenich, seconded by Ald. Zelinski to deny the appeal of Angela Lynn Castellion.

Motion carried on voice vote.

2. Disposition of NMFR Station 36, 901 Airport Road, including,

- a) [Option to Purchase – FP One LLC – Remove from Table](#)
- b) [Offer to Purchase – Endter Investment, LLC – Remove from Table](#)
- c) [Offer to Purchase – FP One LLC](#)

Moved by Ald. Langdon, seconded by Ald. Sevenich to Remove from the Table, A&B.
Motion carried on roll call 8-0.

CCD Keil explained the Option to Purchase from FP One LLC has now been changed to an Offer to Purchase.

CA/HRD Captain made some suggested changes to the Offer to Purchase from Endter Investment.

General discussion ensued on the offers received, waiting for decision of insurance company, market value of property, having an appraisal done on the property

Moved by Ald. Sevenich, seconded by Ald. Krueger to postpone to the next meeting.

Motion carried on roll call 8-0.

3. [Development Agreement between City of Menasha and CR Structures Group Inc.](#)

CDD Keil explained the small parcel of land is located on Manitowoc Road. Staff is working on the annexation and rezoning of this parcel. The developer is looking at constructing condominiums. This agreement would allow the developer to move forward in acquiring the property

General discussion ensued on the width of the street to allow clearance for emergency vehicles.

Moved by Ald. Sevenich, seconded by Ald. Taylor to recommend to Common Council Development Agreement between City of Menasha and CR Structures Group, Inc to include street width and cul du sac radii must meet international fire code requirements. Motion carried on roll call 8-0.

4. [O-9-12 An Ordinance Amending Section 7-1-1 and Section 7-1-6 of the Code of Ordinances Licensing of Dog, Cat or Ferret and Regulation of Animals \(Introduced by Ald. Krueger\)](#)

CA/HRD Captain explained the changes to the section of the code for the number of animals allowed.

General discussion ensued on restricting the total number of licensed pets to four, special use permits requiring a kennel license, changes in zoning.

Moved by Ald. Krueger, seconded by Ald. Langdon to recommend to Common Council O-9-12. Motion carried on roll call 8-0.

5. [Changes to Section 2-4-6 Parks and Recreation Board \(Ald. Krueger\)](#)

General discussion ensued on changes to the jurisdiction of the Parks and Recreation Board, how the Marina became part of the Parks Department.

It was request that PRD Tungate provide information on how other municipalities handle jurisdiction over park lands.

Dick Sturm, Chairman of Parks & Recreation Board, gave history of Marina and how it was put under the jurisdiction of the Parks Department.

E. ADJOURNMENT

Moved by Ald. Sevenich, seconded by Ald. Englebert to adjourn at 8:40 p.m. Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk