

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
September 4, 2012
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Klein at 7:35 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Taylor, Sevenich, Krueger, Zelinski, Benner, Klein

EXCUSED: Alderman Englebert, Langdon

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil, C/T Stoffel, Clerk Galeazzi and the Press.

C. MINUTES TO APPROVE

1. [Administration Committee, 8/20/12](#)

Moved by Ald. Krueger, seconded by Ald. Zelinski to approve minutes.

Motion carried on voice vote.

D. DISCUSSION/ACTION ITEMS

1. [Liability Insurance – CVMIC Update/Renewal](#)

CA/HRD Captain gave a brief update on the liability insurance. Action is needed on how the City wants CVMIC to pay their portion of the declared dividends. CA/HRD Captain is recommending Option 1 pay all dividends to City on March 1, 2013.

Moved by Ald. Krueger, seconded by Ald. Benner to recommend to Common Council Option 1 payment of CVMIC dividends to Menasha on March 1, 2013.

Motion carried on voice vote.

2. [Offer to Purchase – Trident Real Estate LLC – Lot 4 Midway Business Park](#)

CDD Keil provided a counter-offer received from Trident Real Estate LLC, which is affiliated with R/JL Dental. They are looking to build a separate administrative office. The original offer was \$40,000. The City countered at \$50,000 based on the \$40,000 per acre asking price for lots in the business park. The Counter-Offer from them states a purchase price of \$45,000 and an acceptance of a waiver of the right of first refusal from CB Kidz. CB Kidz owner, Pat Gamsky, is ok with the waiver.

Moved by Ald. Sevenich, seconded by Ald. Krueger to recommend to Common Council Counter-Offer #1 by buyer Trident Real Estate LLC, Lot 4 Midway Business Park at \$45,000 and accept on or before September 30, 2012.

Motion carried on roll call 6-0.

3. [Revisions to US Cellular Cell Phone Contract](#)

C/T Stoffel explained the City falls under the State contract with US Cellular. The revisions to the contract will save the City approximately \$200 a month.

Moved by Ald. Krueger, seconded by Ald. Zelinski to recommend to Common Council approval of US Cellular Cell Phone Contract.

Motion carried on roll call 6-0.

4. [Variance request for Clean Water Fund Loan from Wisconsin Department of Administration for Neenah-Menasha Sewerage Commission Project No. N0008-910101.21](#)

Moved by Ald. Taylor, seconded by Ald. Sevenich to recommend to Common Council variance request for Clean Water Fund Loan from Wisconsin Department of Administration for Neenah-Menasha Sewerage Commission Project No. N0008-910101.21

Motion carried on roll call 6-0.

5. [Resolution Authorizing Execution of Agency Agreement between the Neenah-Menasha Sewerage Commission and the City of Neenah, City of Menasha, Town of Menasha, Town of Neenah Sanitary District No. 2 and Waverly Sanitary District of the Town of Harrison](#)

Moved by Ald. Taylor, seconded by Ald. Sevenich to recommend to Common Council Resolution authorizing execution of Agency Agreement between the Neenah-Menasha Sewerage Commission and the City of Neenah, City of Menasha, Town of Menasha, Town of Neenah Sanitary District No. 2 and Waverly Sanitary District of the Town of Harrison.

Motion carried on roll call 6-0.

E. ADJOURNMENT

Moved by Ald. Zelinski, seconded by Ald. Krueger to adjourn at 7:45 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk