

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
May 7, 2012
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Klein at 7:30 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Taylor, Sevenich, Langdon, Krueger, Zelinski, Englebert, Benner, Klein

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil, C/T Stoffel, PRD Tungate, PHD Nett, Jean Wollerman (YMCA), Clerk Galeazzi and the Press.

C. MINUTES TO APPROVE

1. [Administration Committee, 4/17/12](#)

Moved by Ald. Zelinski, seconded by Ald. Englebert to approve minutes.

Motion carried on voice vote.

D. ACTION/DISCUSSION ITEMS

1. [Accept quote of The Post Crescent as the official City newspaper, May 2012-May 2013.](#)

Moved by Ald. Benner, seconded by Ald. Sevenich to recommend to Common Council Quote of the Post Crescent as the official City newspaper.

Motion carried on voice vote.

2. [Proposal from McMahon Engineers/Architects for architectural design modifications to Menasha Senior Center](#)

PHD Nett and Jean Wollerman explained McMahon Engineers proposal for a conceptual design for modifications to the Senior Center. Changes need to be made for safety reasons. It will give more space in the Senior Center. Excess funds from the roofing project can be used for the conceptual design.

Ald. Taylor stated he will abstain from voting on this item as he has a relative employed by McMahon.

Moved by Ald. Langdon, seconded by Ald. Krueger to recommend to Common Council The proposal from McMahon Engineers/Architects for architectural design modifications

Motion carried on roll call 7-0. Ald. Taylor - abstained

3. [Updates to Operator's License Guidelines](#)

PC Styka explained the changes recommended by staff and aldermen for Operator's License.

General discussion ensued on the changes.

Moved by Ald. Taylor, seconded by Ald. Langdon to recommend to Common Council the Updates to Operator's License Guidelines

Motion carried on roll call 8-0.

4. [Motion to Remove from the Table – Option to Purchase from FP One LLC, former NMFR Station 36, 901 Airport Road.](#)

Moved by Ald. Englebert, seconded by Ald. Benner to Remove from the Table, Option to Purchase from FP One LLC, former NMFR Station 36, 901 Airport Road.

Motion failed on roll call 3-5.

Ald. Taylor, Englebert, Benner – yes

Ald. Klein, Sevenich, Langdon, Krueger, Zelinski – no

E. ADJOURNMENT

Moved by Ald. Zelinski, seconded by Ald. Benner to adjourn at 7:51 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk