DRAFT

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
February 6, 2012
MINUTES

A. CALL TO ORDER
Meeting called to order by Chairman Klein at 7:27 p.m.

B. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Taylor, Sevenich, Krueger, Zelinski, Englebert, Benner, Klein
EXCUSED: Alderman Langdon
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, CDD Keil, C/T Stoffel, PHD Nett, PRD Tungate, Clerk Galeazzi

C. MINUTES TO APPROVE
1. Administration Committee, 1/16/12
Moved by Ald. Krueger, seconded by Ald. Englebert to approve minutes.
Motion carried on voice vote.

D. ACTION/DISCUSSION ITEMS
1. Special Event Policy (Ald. Krueger)

General discussion ensued on changes to the current Special Event Policy as recommended by Ald. Krueger. Concerns were discussed.

It was suggested to keep item on the agenda for further discussion.

2. Guidelines for Licensed Transient/Mobile Restaurants (Ald. Klein)

General discussion ensued on guidelines introduced by Ald. Klein. Concerns were discussed.

Ald. Klein will make some revisions to guideline and bring back to Committee for discussion.

E. ADJOURNMENT
Moved by Ald. Krueger, seconded by Ald. Zelinski to adjourn at 8:45 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk