



MEMORANDUM

Date: July 8, 2011

To: Ronald Bouchard, Lieutenant of Investigations

From: Pamela A. Captain, City Attorney

RE: Alcohol Operator's License Application – Dylan Kollman

The alcohol operator's license application of Mr. Kollman has been forwarded to me for review as required by Sec. 7-2-21(b) of the City of Menasha code of ordinances due to a felony conviction that has not been pardoned.

On the application the applicant checked "yes" to the following questions: Have you ever been charged with a felony? Have you ever been convicted of a felony? Have you ever been convicted of a misdemeanor? Have you ever been convicted of any law, statute, or ordinance pertaining to the use or sale of alcohol or illegal drugs? The applicant indicated on his application that in 1999 he was found guilty of delivery and possession of THC, in 2003, possession of THC and in March 2011, sold to underage.

This applicant has been convicted of offenses, the circumstances of which substantially relate to the licensing privilege he seeks.

Applicant has been convicted of the following offenses:

7/6/2000	Manufacture/delivery THC, felony Possession THC, misdemeanor
7/22/2004	Possession of THC, misdemeanor Possession of drug paraphernalia, misdemeanor
3/2011	Sale of alcohol to underage, municipal ordinance violation

Applicant has been convicted of two (2) offenses within the last seven (7) years which are directly related to the license for which applicant applies: possession of THC and sale of alcohol to an underage person. Under City of Menasha policy guideline #3, this applicant's operator's license renewal should be denied.



City of Menasha • Police Department

Date: July 12, 2011

To: Dylan Kollman
52 Racine St #3
Menasha, WI 54952

Re: City of Menasha Alcohol Operators License Application

Mr/Ms; Dylan Kollman

I have reviewed your application for an alcohol operator's license in the City of Menasha and in doing so it was discovered that you were previously convicted of a Felony. As such this matter has been referred to the City Attorney Pamela Captain, for her review and opinion. The opinion has been rendered by the City Attorney and I would like to note the following convictions:

On July 6, 2000 you were convicted of manufacturing/delivery of THC which is a felony and Possession of THC which is a misdemeanor.

On July 22, 2004 you were convicted of Possession of THC which is a misdemeanor and Possession of drug paraphernalia which is a misdemeanor.

In March 2011 you were convicted of Sale of alcohol to an underage person under the municipal ordinance in the City of Menasha.

Since you have been convicted of two or more offenses within the last 7 years which are directly related to the license for which you applied and also do the fact that you have a felony conviction I am denying your request for



an alcohol operator license with the City of Menasha. This is based on Menasha policy guidelines for operators license in the City of Menasha.

I would like to further advise you that you may appeal this decision, by contacting the Menasha City Clerk's Office at (920)967-3603 within 30 days of this denial to request an appeal before the common council. At this appeal you have the right to be represented and to be heard and to present evidence in favor of granting the license and to rebut the evidence presented in opposition to the granting of this license at a hearing held within 45 days of the filing of such appeal.

Sincerely,

Lt. Ron Bouchard
Investigative Services
Menasha Police Department

PR

**CITY OF MENASHA
ALCOHOL OPERATORS LICENSE APPLICATION**

Establishment of Employment Club Liquor
SPECIAL EVENT _____ PROVISIONAL (TEMP) 8 REGULAR _____ RENEWAL X

Name Kollman Dylan M.
Last First Middle

Address 52 Racine St #3 Menasha WI 54952
Street City State/Zip Code

Phone _____ Social Security _____

Height 5'10" Weight 230 Eyes Blue Hair Brown Sex male Race white

Birth Date _____ Age _____ Birthplace Green Bay WI

Scars, Marks, Tattoos Y shaped above eye

Drivers License No. _____ State of Issue WI

Expiration Date 12-8-17

NOTE: A license may be denied if applicant fails to provide accurate information or if the information is incomplete! Please read this section carefully.

Please explain all yes answers completely on the back of this form!

Have you ever been **charged** with a felony? yes

Have you ever been **convicted** of a felony? yes

Have you ever been convicted of a misdemeanor? yes

Have you ever been convicted of operating a motor vehicle while under the influence of an intoxicant or drug? no

Have you ever been convicted of any law, statute or ordinance pertaining to the use or sale of alcohol or illegal drugs?
yes

I UNDERSTAND THAT THE APPLICATION FEE WILL NOT BE RETURNED IF LICENSE IS DENIED.

SIGNATURE [Signature] Date 6-28-11

WITNESS _____ Date _____

Approved _____ Denied X Expiration Date _____

Chief of Police [Signature] Date 6/28/11

Comments: Convicted Felon

REVOKED FOR VIOLATION: _____

Please answer all yes questions from the front of this form completely! Include correct charges, date of offense, and sentence. Failure to include all information or inaccurate information may result in the denial of your application!

Del and possession of THC 1999

possession of THC 2003

sold to underage march 2011