

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
April 19, 2011
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Clerk Galeazzi at 7:13 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Klein, Taylor, Sevenich, Langdon, Krueger, Zelinski, Englebert, Benner
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, FC Auxier, CDD Keil,
DPW Radtke, C/T Stoffel, PRD Tungate, PHD Nett, Clerk Galeazzi and the Press.

C. MINUTES TO APPROVE

1. [Administration Committee, 4/4/11](#)

Moved by Ald. Klein, seconded by Ald. Englebert to approve minutes.
Motion carried on voice vote.

D. ACTION ITEMS

1. Election of Chairman

Clerk Galeazzi opened the floor for nominations for Chairman.

Moved by Ald. Taylor, seconded by Ald. Englebert to nominate Ald. Benner for Chairman.

Moved by Ald. Zelinski, seconded by Ald. Krueger to nominate Ald. Klein for Chairman.

Having no other nominations, Clerk Galeazzi called the nominations to a close.

Voting for Ald. Klein - Klein, Sevenich, Langdon, Krueger, Zelinski

Voting for Ald. Benner - Taylor, Englebert, Benner

Ald. Klein was elected Chairman on a roll call of 5-3.

Chairman Klein took over the meeting.

2. Election of Vice-Chairman

Chairman Klein opened the floor for nominations for Vice-Chairman.

Moved by Ald. Sevenich, seconded by Ald. Langdon to nominate Ald. Benner for Vice-Chairman.

Moved by Ald. Sevenich, seconded by Ald. Englebert having no other nominations to close nominations and cast an unanimous ballot for Ald. Benner for Vice-Chairman.

Motion carried on voice vote.

3. Approval of proposed fees for the licensing period July 1, 2011-June 30, 2012:

- a) [DHS Agent of the State](#); b) [DATCP Agent of the State](#); c) [Tattoo Parlor/Body Piercing Establishments](#). (Recommendation of Board of Health)

PHD Nett explained how the fees evolved. Fees are set to cover 100% of actual cost for staff to inspect businesses. Inspections are mandated by the State.

Moved by Ald. Englebert, seconded by Ald. Langdon to recommend approval to Common Council.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Sevenich, seconded by Ald. Taylor to adjourn at 7:27 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk