DRAFT

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
December 19, 2011
MINUTES

A. CALL TO ORDER
Meeting called to order by Chairman Klein at 7:35 p.m.

B. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Zelinski, Benner, Klein, Taylor, Sevenich, Langdon, Krueger
EXCUSED: Alderman Englebert
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil, PHD Nett, LD Lenz, Clerk Galeazzi and the Press.

C. MINUTES TO APPROVE
1. Administration Committee, 12/5/11
Moved by Ald. Krueger, seconded by Ald. Zelinski to approve minutes.
Motion carried on voice vote.

D. ACTION ITEMS
1. Senior Center Facility Rental Fees (Recommended by Committee on Aging)
Moved by Ald. Krueger, seconded by Ald. Langdon to recommend to Common Council.
Discussion: PHD Nett explain based on a comparison done on fees charged to rent a facility, the Committee on Aging fee the new proposed fees are fair and affordable.
Motion carried on roll call 7-0.

2. City of Menasha and Neenah-Menasha YMCA Senior Center Collaboration Contract for the term January 1, 2012 to December 31, 2012
Moved by Ald. Krueger, seconded by Ald. Langdon to recommend to Common Council.
Discussion: PHD Nett explained the amount of the contract, $88,500, is the amount that was budgeted for 2012.
Motion carried on roll call 7-0.

3. Grant Agreements between Winnebago County and City of Menasha for the term January 1, 2012 to December 31, 2012 for:
   a) Senior Center Coordinator
   b) Senior Center Activity Coordinator
   c) Older Adult Health Screening Program
Moved by Ald. Krueger, seconded by Ald. Langdon to recommend to Common Council.
Motion carried on roll call 7-0.

E. ADJOURNMENT
Moved by Ald. Krueger, seconded by Ald. Langdon to adjourn at 7:41 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk