



Memorandum

TO: NMFR Joint Finance & Personnel Committee Members

FROM: Al Auxier, Chief

DATE: July 22, 2010

RE: Petroleum Tank Upgrade/Repair and Closure Permit Fees

As you know, I have been working to update our petroleum tank permit and fees consistent between both municipalities. After reviewing our current fees and what the costs are for not only the additional time of our personnel to perform the field work and paperwork, I feel my proposed fees below cover the additional time and paperwork that is required for us to not only maintain but also to submit to the State of Wisconsin.

| Installation, Upgrade and Repair Permit Fees | Tank Closure Permit Fees |
|---|--|
| First Tank or Component = \$100 | \$20 per 1,000 gallon tank(s) capacity, with a minimum fee of \$80 and a maximum fee of \$240.00 |
| Each additional Tank or Component \$50 | |
| Maximum permit fee for installation, upgrade or repair not to exceed \$1,700. | |

I am requesting a formal recommendation to both Cities for the changes in the above petroleum tank fees.

Thank you for your consideration.

AA/tt