

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
December 21, 2009
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 8:25 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Zelinski, Englebert, Benner, Roush, Taylor, Wisneski, Pack, Hendricks
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Stanke, DPW Radtke, CDD Keil,
C/T Stoffel, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Administration Committee, 12/7/09](#)

Moved by Ald. Englebert, seconded by Ald. Pack to approve minutes.
Motion carried on voice vote.

D. ACTION ITEMS

1. [Appeal of Denial of Operators License – Stacie Christie](#)

PC Stanke explained he denied Ms. Christie an Operator's License because of two OWI convictions in seven years. The seconded offence was March, 2009, less than one year.

Ms. Christie spoke on the importance of the bartending job and would like to move on with her life.

Discussion ensued on following the guidelines created by the Police Dept. for issuing Operator's License.

Moved by Ald. Pack, seconded by Ald. Zelinski to deny the appeal
Motion carried on voice vote.

2. [2010 Impound Agreement between City of Menasha and Fox Valley Humane Association](#)

PC Stanke explained this is a renewal contract and the cost is based on the number of animals picked up the previous year. There is an additional charge for pickup by the Fox Valley Humane Society.

Mayor Merkes explained staff has checked with other humane societies and their options are limited.

Moved by Ald. Englebert, seconded by Ald. Benner to recommend approval to Common Council
Motion carried on voice vote

3. [Pitney Bowes Mailing System Rental Agreement](#)

C/T Stoffel explained this agreement will replace the current contract that is in effect until March 2010. The new equipment will be installed at that time.

Moved by Ald. Englebert, seconded by Ald. Pack to recommend approval to Common Council
Motion carried on voice vote.

4. Consideration of Listing Agreements for City owned Commercial Properties at Midway Business Park and Province Terrace.

Listing contracts were submitted by Bomier Properties and Drifka Group.

Ald. Pack expressed concern there may be a conflict of interest with Drifka Group, as part owners of Midway Crossing Development who also has commercial properties on Province Terrace.

Moved by Ald. Pack, seconded by Ald. Englebert to recommend to Common Council approval of Listing Agreement with Bomier Properties for City owned commercial properties at Midway Business Park and Province Terrace.

Motion carried on voice vote

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Pack to adjourn at 8:39 p.m.

Motion carried on voice vote.

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk