



MEMORANDUM

TO: Mayor Merkes, Council President Hendricks and the members of the City of Menasha Common Council

FROM: City Comptroller/Treasurer Stoffel *trs*

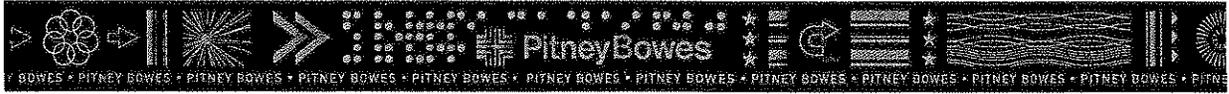
DATE: 12/15/2009

SUBJECT: Pitney Bowes Mailing System Rental Agreement

Included on the agenda for the Administration Committee is an agreement to rent a new mailing system for the City. The new equipment, a DM 200 Digital mailing system, will cost \$105.49 per month (\$1,266 annually) including all other charges. This is less than what the City now pays (\$125 per month) and the equipment has the latest technology updates. The new equipment can weigh pieces electronically, keep track of 50 department's postage expense individually and stamp forty pieces of mail a minute. I would request your approval of the agreement.

Approved

Andi Koplin 12/16/2009
City Attorney



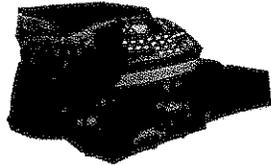
Engineering the flow of communication™

December 2009

State

WSCA CONTRACT PRICING

DM200 DIGITAL MAILING SYSTEM
5 LB INTEGRATED WEIGHING PLATFORM



TERM OPTIONS: 60 Months @ \$86.43
48 Months @ \$93.58
36 Months @ \$105.49

now
63 mo / 125⁰⁰ mo 3-30-10

SERVICES & OPTIONS INCLUDED:

- All Maintenance
- USPS Postal Rate Changes
- Departmental Accounting (50 Depts)

DM200 FEATURES:

Fast and efficient processing up to 40 letters per minute
 Securely seals every piece tip to tip
 Track and report postage for 25 standard accounts
 Automatic date advance eliminates return mail due to incorrect dating
 Feeds envelopes up to 3/8" thick
 IntelliLink Technology allows postal rate changes to occur automatically
 Access to postage 24/7 with one-touch postage resets

The DM200™ Series Mailing Systems Maximize Office Productivity.

The DM200™ Series Digital Mailing Systems Are Simple To Use And Highly Productive!

Today, every business needs to operate as efficiently as possible. Even daily, routine tasks need to be performed in a productive manner. The time has come to expect more from your current mail processing procedures. The all new, easy-to-use, DM200™ Series Desktop Mailing System will amaze you with its simplicity and convenient capabilities.

The Power of IntelliLink®

The cutting-edge IntelliLink® technology contained within the DM200™ Series provides a secure gateway to new levels of simplicity and efficiency. IntelliLink® gives you access to a suite of services ensuring your system is kept current and operates at maximum efficiency. These include automatic downloads of postal rate changes and software upgrades. The DM200™ also has the capability to download logos and advertising slogans transforming once manual processes into quick operations.

Time Saver

- **Unique IntelliLink® Technology**
IntelliLink® technology provides convenient, hassle free, postal rates downloads, software updates, and one-touch postage refills with Postage by Phone®. This keeps your system current with rate changes and software upgrades.
- **Easy to Use**
All controls are fully integrated on one clear control panel with user-friendly instructions to guide the operator through each stage of processing mail.
- **Reduced Mail Preparation Time**
Seal and post your envelopes at the same time, resulting in a professional ready to mail document.

Space Saver

- **Small Footprint**
Its compact and sleek design fits into even the smallest of offices. The scale is seamlessly integrated, freeing up desk space.

User-friendly Control Center, powered by IntelliLink® Technology

Integrated weighing option

Simple, one-touch Postage By Phone® Resetting

Seals your envelopes tightly and securely

Fast, efficient processing of up to 40 pieces per minute

Feeds envelopes up to 3/8" thick

Storage Drawer for USPS Confirmation Service labels

Crisp images and quiet operation

- **Auto-Dating Eliminates Returned Mail Due To Misdating**

An internal clock advances the date automatically. Operators can advance the date to get a jump on processing tomorrow's mail.

- **Tracking Incoming Mail Dating**

Date and time stamp capability ensures your incoming mail is handled efficiently.

- **Handle Rate Changes Easily**

IntelliLink® Technology allows postage rate changes to occur automatically. No need to scramble to replace a PROM chip.

- **Digital Technology Is A Gateway To The Future**

Its digital meter indicia satisfies all current postal regulations, and the technology's flexibility makes the DM200™ adaptable for the future.

- **Access To Vital Services**

Take full advantage of special services online, including Delivery Confirmation and electronic access to certified mail services.

Advertise

- **Transform your mail piece into eye-catching communications.**
Advertise your business on every mail piece with sharp inkjet printing to build your professional image.

- **Information Management**

It's crucial for businesses to account for postage expenses. Track up to 25 accounts with an option to track up to 50 accounts.

Specifications

DM200™ Mailing Machine

- Size:** 10.75" H x 14.75" W x 16.25 D (with moistener 3.5")
- Weight:** 17.5 lb. (8 kg) approximately
- Electrical:** 100-240 VAC, 50/60 Hz, .65-3A
- Max. Speed:** Up to 40 pieces per minute
- Media Sizes:** Min.: 3"(76mm) x 4.13"(105mm)
Max.: 11.6"(297mm) x 13.39"(340mm)
- Media Thickness:**
Min.: .007"(.2mm) Max.: .315"(8mm)
- Flap Depth:** Min.: 1"(25mm) Max.: 3"(76mm)
- Tape:** Double tape sheets
- Job Presets:** 5
- Optional Interfaced Weighing:**
2 lb. (1 kg), 5 lb. (2.5 kg) or 10 lb. (5kg) capacity, or integrated 30 lb./70 lb. options
- Approvals:** UL approved, FCC compliant, ICES-003 compliant, Energy Star® compliant
- Connectivity Requirements:**
Connects to a standard analog phone line
- Postal Compliance:**
Digital IBIP



Engineering the flow of communication™

Pitney Bowes World Headquarters
Stamford, CT 06926-0700
www.pb.com

The following marks are trademarks or registered trademarks of Pitney Bowes Inc., DM200, Engineering the flow of communication, IntelliLink, Postage by Phone, and the Corporate logo. All other marks are trademarks or registered trademarks of the respective owners.

For more information call toll-free:
1-800 MR BOWES (800-672-6937)