

CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
June 1, 2009  
**MINUTES**

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 7:10 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Englebert, Benner, Pamenter, Taylor, Wisneski, Pack, Hendricks,  
Zelinski

ALSO PRESENT: Mayor Merkes, Atty Rich Carlson, PC Stanke, DPW Radtke,  
CDD Keil, C/T Stoffel, Clerk Galeazzi, and the Press.

C. MINUTES TO APPROVE

1. [Administration Committee, 5/18/09](#)

Moved by Ald. Pack, seconded by Ald. Pamenter to approve minutes.  
Motion carried on voice vote.

D. ACTION ITEMS

1. [Appeal of Denial of Operator's License – Kathryn A. Harding](#)

PC Stanke explained his reason for denying an operator's license to Kathryn A. Harding was past convictions of three OWI and possession of the drug THC.

Kathryn A. Harding explained she has had a clean record since 2005.

Kathy Bayer, licensed agent for R&R Bar, stated Kathryn is a good worker and believes everyone should have a second chance to prove themselves.

PC Stanke explained temporary licenses have been issued with conditions. He has a set of guidelines that he followings. He would be open to any suggestions on guidelines from the Council.

Atty Carlson stated it is at the discretion of the Committee as to how long a person should wait from their last conviction before being granted an operation's license.

Moved by Ald. Pack, seconded by Ald. Pamenter to deny an Operator's License to Kathryn Harding.

Motion carried on roll call 6-2.

Ald. Pamenter, Wisneski, Pack, Zelinski, Englebert, Benner – yes

Ald. Taylor, Hendricks – no

2. [R-14-09 Resolution Relating To 2010 Census Complete Count Committee](#)

Mayor Merkes explained this resolution will authorize the creation of a count committee to help with the 2010 census. He will bring forth names of citizens for recommendation to this committee.

Moved by Ald. Hendricks, seconded by Ald. Pack to recommend approval to Common Council.

Motion carried on voice vote.

3. Retain Jeff Brandt as Consultant/Interim City Attorney (Ald. Pack) (Held 5/18/09)

Mayor Merkes reported Atty. Brandt revised his original proposal. He would hold office hours at City Hall one day a week and then be available on an as needed basis. Mayor Merkes stated the City Attorney Search Committee has been interviewing candidates and should have a recommendation soon.

Discussion ensued that the Council has given Mayor Merkes authorization to hire interim legal representation. Mayor Merkes currently has interim attorneys representing the City on an as needed basis.

Moved by Ald. Pack to retain Jeff Brandt as an interim City Attorney.  
No second, motion dies.

E. ADJOURNMENT

Moved by Ald. Hendricks, seconded by Ald. Taylor to adjourn at 7:35 p.m.  
Motion carried on voice vote.

Respectfully submitted by  
Deborah A. Galeazzi, WCMC  
City Clerk