

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
October 5, 2009
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 7:00 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Ald. Zelinski, Englebert, Benner, Roush, Taylor, Wisneski, Pack, Hendricks

ALSO PRESENT: Mayor Merkes, Atty. Rich Carlson, DPW Radtke, CDD Keil,
C/T Stoffel, PHD Nett, Lt. Styka, Clerk Galeazzi, and the Press

C. MINUTES TO APPROVE

1. [Administration Committee, 9/21/09](#)

Moved by Ald. Pack, seconded by Ald. Hendricks to approve minutes.

Motion carried on voice vote

D. ACTION ITEMS

1. [Agreement between Wisconsin Division of Public Health of the Dept. of Health Services and Menasha Health Dept., July 31, 2009 – July 30, 2010 for Public Health Emergency Response \(H1N1\)](#)

PHD Nett explained the agreement. It is Federal funding being disbursed by the State to municipalities to help with the planning and distribution of the H1N1 vaccine. Reimbursement is received after expenditure.

It was requested that the City Attorney review the contract before it goes to Council.

Moved by Ald. Hendricks, seconded by Ald. Englebert to recommend approval to Common Council.

Motion carried on voice vote

2. [Agreement with Stern Brothers & Co.](#)

Mayor Merkes explained the previous agreement expired on August 31, 2009. Since most of the work performed by Stern Brothers is completed, their services would only be on an as needed basis and will be charged hourly.

Moved by Ald. Hendricks, seconded by Ald. Pack to recommend approval to Common Council

Motion carried on voice vote

E. ADJOURNMENT

Moved by Ald. Pack, seconded by Ald. Zelinski to adjourn at 7:13 p.m.

Motion carried on voice vote

Respectfully submitted by
Deborah A. Galeazzi, WCMC
City Clerk